



Technical Advisory Committee Meeting
May 7, 2009
Minutes

Opening:

A meeting of the MOTOR MPO Technical Advisory Committee was called to order at 8:30 AM on May 7, 2009 in the conference room of the Wright Office Complex by Melba Owens, MOTOR Executive Director.

Technical Advisory Committee Members Present:

Melba Owens	Executive Director, MOTOR MPO
Marwan Khoury	Director of Planning, City of Odessa
Fred Crawford	Project Manager, Ector County Public Works
Matt Carr	Transportation Planning & Development, TxDOT-Odessa District
Gary J. Law	Director of TP&D, TxDOT-Odessa District
Alfredo Gonzales	Public Transportation Coordinator, TxDOT-Odessa District
Matt Squyres	Director of Public Works, City of Odessa

Technical Advisory Committee Members Not Present:

Cameron Walker	Planning Division Manager, City of Midland
Felipe Acosta	Superintendent, Midland County Road & Bridge
Edward Esparza	General Manager, MOUTD
Rick Crownover	Director of Development Services, City of Midland

Others in Attendance:

Bill Hodge	GIS Division Manager, City of Midland
Robert Wall	Transportation Planner, MOTOR MPO/WTO
Angela Wolf	Administrative Planning Assistant, MOTOR MPO
Stephanie Fuentes	Senior Transportation Planner, MOTOR MPO
Kyle Womack	Parkhill, Smith and Cooper
Beth Donnell	EZ-Rider

Agenda Item

2. Announcements and Introductions

Gary Law, Director of Transportation Planning and Development for the TxDOT Odessa District, has returned from a 15 month deployment to Afghanistan. He went back to work at TxDOT on May 1 and will resume his position as a voting member of the Technical Advisory Committee.

3. Approval of Minutes for March 5, 2009 TAC Meeting

The motion was made to approve the minutes by Fred Crawford and seconded by Marwan Khoury. The motion passed unanimously.

4. Approval of Minutes for March 23, 2009 Special Called TAC Meeting

The motion was made to approve the minutes by Fred Crawford and seconded by Marwan Khoury. The motion passed unanimously.

5. Amendment to Wilbur Smith Master Agreement and Work Authorization #4

MOTOR has received funding to complete a feasibility study of an intercity bus route between Midland and Odessa. This study must be completed by the end of August. Because of the short time frame and MOTOR staff's lack of expertise in this area, MOTOR has decided to enlist the services of Wilbur Smith and Associates (WSA) to help manage the project. This feasibility study is within the scope of the original Work Authorization for the MTP Development/Scenario Planning/Community Visioning project. Wilbur Smith has collected data over the course of the current project that will be useful to the feasibility study. Charee Bush, from the Dallas office of WSA, will be managing this feasibility study. The cost for WSA to assist MOTOR with this project will be \$50,600. This additional cost will be covered by the money awarded to MOTOR to complete the study. The motion was made by Marwan Khoury and seconded by Matt Squyres to approve the changes presented and send a recommendation to the Policy Board to approve these changes.

6. ARRA Project Revisions/1586 Report Amendment

MOTOR was required to submit a reporting form to TxDOT-Austin listing and detailing all projects to be funded by ARRA funds. This report was submitted on April 16, 2009. TxDOT-Odessa District was notified recently that the report submitted by MOTOR needed to be revised to match exactly with TxDOT's DCIS system, as well as the PDMS database. This would result in the re-wording of project descriptions to ensure that the projects are correctly reported. Also, TxDOT was informed that there is not enough cash flow for us to receive the Category 12 (Commission Discretionary) allocation which we were planning to use for the interchange at SH 158 and the SH 349 Reliever Route. The Category 12 money accounted for 4.3 of the 5 Million dollar cost of the project. Therefore, that project does not have enough funding to be constructed. The recommendation made by MOTOR was to move the \$700,000 of ARRA funds previously allocated to the 158/349 interchange onto the widening of FM 307. This project did not previously have enough funding to complete. This additional money will allow the widening to extend to both limits of the project. These changes will be taken before the Policy Board and then submitted back to TxDOT-Austin. The motion was made by Gary Law to approve the changes and send them forward to the Policy Board. The motion was seconded by Matt Carr. Marwan Khoury abstained from the vote. All members voting were in favor of the motion.

7. Amendment to the FY 2008-2009 UPWP

An amendment was made to the FY 2008-2009 UPWP reflecting the actual authorized amount recently received. The authorized amount is about \$110,000 less than the programmed amount. The motion was made to approve these changes by Matt Carr and seconded by Matt Squyres. The motion passed unanimously.

8. Update on TIP Revisions/Amendments

The first revision adding highway projects to be funded by ARRA has been approved. This approval included all highway projects and the original list of transit projects. The revision containing updated costs for transit projects should be approved soon. The final TIP revision submitted by MOTOR was to include two new transit projects. This revision is expected to be finalized and approved in July.

9. Discussion of Project Reports for City and County projects

A project reporting spreadsheet has been developed for reporting progress on TxDOT construction projects. MOTOR would like to be able to report city and county projects in the same way. Because of the complexities involved with these projects, city and county representatives present at this meeting do not feel that this type of report would work for them. However, it was mentioned by Matt Squyres that MOTOR staff should attempt to be present at Planning & Zoning meetings to learn about upcoming projects in each city which may be of interest. MOTOR staff will begin attending these meetings.

10. MPO Staff Reports (Including, but not limited to):

a. Intercity Bus Route Feasibility Study Update

Report given with Agenda Item 5.

b. Roundtable Meetings

Five roundtable meetings were held last week with several groups within the community. All meetings were held at the offices of Parkhill Smith and Cooper. The five groups were as follows: Freight, Economic and Community Development, Community Services, Multi-modal Transportation, and Wrap up. The wrap-up meeting was a summary of the previous four meetings. All meetings were well attended and participants were willing to provide input. Several common themes emerged from the meetings. People would like a “gateway” into each downtown area, more streetscapes downtown, an intercity bus route, and development of the 1788 corridor between IH 20 and SH 191.

c. Joint P&Z/City Council Meetings

A meeting will be held at MOTOR on May 14 at 8:30 with the Wilbur Smith and Associates team to discuss the presentation to be given at the joint City Council meeting on Tuesday May 26 at 12:00 at the CEED building. A joint Planning and Zoning meeting is tentatively scheduled for Tuesday May 26 at 9:00 a.m. at MOTOR. Also, MOTOR is attempting to schedule a breakfast meeting with both Chambers of Commerce on Wednesday May 27 around 7:00 a.m. The purpose of these meetings will be to discuss the progress of the MTP development and Community Visioning project.

11. Project Reports

a. **TxDOT-Odessa District** - none

b. **City of Midland** - none

c. **County of Midland** - none

d. **City of Odessa** - none

e. **County of Ector** - none

12. Adjourn

The Meeting was adjourned at 10:30 AM by Melba Owens. The next TAC meeting is scheduled for 8:30 AM on Thursday, June 4, 2009, in the MOTOR Conference Room of the Wright Office Complex.

Approved by: Melba E. Owens



MOTOR MPO Executive Director