



**Technical Advisory Committee Meeting  
June 6, 2008**

**Minutes**

**Opening:**

The regular meeting of the MOTOR MPO Technical Advisory Committee was called to order at 8:30 AM on June 6, 2008 in the conference room of the Wright Office Complex by Melba Owens, MOTOR Executive Director.

**Technical Advisory Committee Members Present:**

Melba Owens	Executive Director, MOTOR MPO
Marwan Khoury	Director of Planning, City of Odessa
Matt Carr	Transportation Planning & Development, TxDOT
Mike McAnally	Director of Operations, TxDOT-Odessa District
Cameron Walker	Planning Division Manager, City of Midland

**Technical Advisory Committee Members Not Present:**

Vacant	Road Superintendent, Midland County
Edward Esparza	General Manager, MOUTD
Matt Squyres	Director of Public Works, City of Odessa
Alfredo Gonzales	Public Transportation Coordinator, TxDOT-Odessa District
Fred Crawford	Project Manager, Ector County Public Works
Chuck Swallow	Director of Development Services, City of Midland

**Others in Attendance:**

Bill Hodges	City of Midland
David Freidenfeld	Wilbur, Smith & Associates
Kyle Womack	Parkhill, Smith & Cooper
Joshua Crawford	Musketball Technologies
Angela Wolf	Administrative Planning Assistant, MOTOR MPO

**Agenda Item**

**2. Announcements and Introductions**

There were no announcements or introductions.

## 6. Project Updates

Mike McAnally, Tx-DOT-Odessa District, informed the committee that a meeting has been called for this morning by David Castillo, Assistant Executive Director for District Operations, TxDOT-Austin. They have been asked to develop and send up to Austin a new wish list of projects that they can get let in the next three (3) years. Mr. McAnally will apprise the TAC of the outcome of the meeting.

Matt Carr, Tx-DOT-Odessa District, informed the committee that at the Public Hearing last evening where the Reliever Route was being discussed there were approximately twenty (20) public attendees. There were no comments or presentations from any of the public attendees and the feedback was all favorable.

Mr. McAnally gave the progress of current projects. The JBS project is on track. They should be hanging beams over the service road this morning. The Interstate ramps in Midland should be just about completed. Construction has begun on the Holiday Hill Road extension. The second portion of the Reliever Route from SH158 to FM1788 is still in the October letting and is a \$7 million estimate.

Mr. McAnally advised that the preliminary Sunset Review is out. Each state agency in Texas needs to go under this process once every twelve (12) years. Mr. McAnally indicated that changes may be coming within the next three (3) months with implementation to begin within a year.

## 3. Approval of minutes from previous TAC Meeting

The Motion was made by Marwan Khoury to approve the minutes of the May 9, 2008 meeting. The Motion was seconded by Matt Carr. The Motion passed unanimously.

## 4. Discussion led by David Freidenfeld, Project Manager, Wilbur Smith & Associates, regarding the Public Participation Program that will contain a clearly defined, task oriented, and well documented methodology for the entire community visioning/scenario planning/MTP development process; and, review of draft data base contact list.

Hannah Twaddell, Renaissance Planning Group, joined the meeting via conference call. Mr. Freidenfeld informed the committee that since the last meeting, he and the MPO staff have focused primarily on three (3) tasks. They are the public participation plan for the MTP update, developing a regional survey, and performing data collection activities.

Ms. Twaddell discussed a two-section approach they would take on the public outreach.

- 1) Engagement in the process which is focusing on the public meetings and briefings and on community meetings.
- 2) Communication and outreach devices that we would be using including news letters, websites, media communications, etc.

Ms. Twaddell discussed a proposed key stakeholders group which would be a group of representatives of key interests around the region. The group stops short of being a formal appointed advisory committee in the sense that it has a lot of weight and it carries a long standing permanence to it. This group is intended to be a feedback group of what

Renaissance loosely calls ambassadors for the planning process. They plan to convene this group about four (4) times between now and next September.

A preliminary contact list was in each member's packet. There are over three-hundred (300) names on this list. Kyle Womack suggested that the number of people in stakeholders group be in the 60-80 range. Mr. Womack asked each of the TAC members to go through the list and choose who they would like to serve on this group. And to add names of individuals who should be on the list but are not. After each member has made their selections, the MPO staff and Mr. Womack will combine all the choices to compose the group. Mr. Womack asked that the choices be made by Friday, June 20.

A tentative schedule for the workshops was given to each member and discussed in detail.

- 5. Discussion led by David Freidenfeld, Project Manager, regarding the development of a survey instrument to gauge the community's perceptions, opinions, and values concerning the key issues relevant to transportation and community development. A draft of possible survey questions will be presented for committee review and comment.**

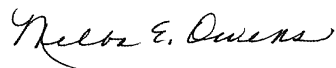
A draft copy of the survey was in each member's packet and each TAC member will be forwarded a copy of the draft survey questions for review and comments. These will be due back to the MPO by June 20<sup>th</sup>.

Joshua Crawford, Musketball Technologies, will be putting the survey online. Mr. Crawford has a list of websites that he will hyperlink our survey to.

## **7. Adjourn**

The Meeting was adjourned at 10:30 A.M by Ms. Melba Owens. The next TAC meeting is scheduled for 8:30 a.m. on Monday, July 14, 2008 (Rescheduled due to July 4<sup>th</sup> Holiday), in the MOTOR Conference Room of the Wright Office Complex.

Approved by: Melba E. Owens



Executive Director